

MINUTES

Title of Meeting: Patient Participation Group (PPG)

Date: 20th January 2015

Time: 2 – 3pm

Venue: Community Room, Avondale Health Centre

Present:	<u>Practice</u>	<u>Patients</u>
	Marie Bryan	Jill Atkinson
		Carol Smith
		Amanda Hurst

Minutes by: Marie Bryan

Item	Topic	Action By
1	<p><u>Apologies</u> Robert Bradley Diana Bradley Nigel Fuller</p> <p>Marie welcomed Amanda to her first PPG meeting.</p>	
2	<p><u>Minutes from Previous Meeting</u></p> <p>Minutes agreed as accurate</p>	
3	<p><u>Matters Arising</u> All action points had been transferred to the Action Plan</p>	
4	<p>PPG Action Plan</p> <p>Please see separate document for updated Action Plan</p>	
5	<p>Any Other Business</p>	
5.1	<p>Marie updated on the CQC Inspection for the practice in December 2014. This had gone very well and the Inspector and GP who conducted the process had very positive comments on all aspects of the service provided. The surgery is in possession of the draft report and have sent this back to the CQC to be published.</p>	
5.2	<p>Marie advised the PPG of the Bolton Quality Contract that was being drawn up to go live in April 2015. Some enhanced services would now form part of this contract.</p>	

- 5.3 Boltonwide GP Federation: Marie advised of the current initiative of Bolton GP's forming a Federation. She would be able to update more at the next meeting.
- 5.4 Carole raised that she had received a letter through the regarding a blood appointment, rather than last time when it had been attached to her repeat prescription. Marie would look into why this had happened in order for the most cost effective way of communicating with patients to continue.
- 5.5 Refurb of the health centre was underway. This would be a 26 week programme and would cause some disruption to rooms but hopefully not to services and would hopefully be completed around May/June. Member asked if the Pharmacy was being done. Marie unsure and would check up on this.
- 5.6 Agreed at last meeting to move to 3 meetings per year. This queried by member who was not present at meeting. Agreed to meet in May and raise again.
- 6 **Next Meeting Date**
Tuesday 12th May 2015 2- 3pm